

WASHINGTON STATE SCHOOL DIRECTORS' ASSOCIATION

Request of Proposals No. 2015-002 Addendum 01

Note to potential respondents:

This Addendum is intended to revise, clarify and amend the Superintendent Search Service Providers RFP No. 2015-002, issued June 3, 2015.

Additional amendments, addendums, and notifications will be posted on the WSSDA website and released via the Washington Electronic Business Solutions (WEBS) website.

QUESTION:

Here are my questions: In the sample contract that is part of the RFP, it specifies that the successful contractor shall:

Pay WSSDA a commission equal to _____% of CONTRACTOR'S total service fees for each district contract procured through WSSDA efforts or WSSDA referral to CONTRACTOR. Commissions will be paid to WSSDA within thirty (30) days of CONTRACTOR's receipt of total service fees from the district and will include an invoice of costs charged to the district.

I am not certain as to which contracts are included under the above language. For instance, if we (assuming we are the contractors) are contacted directly by a Washington school district with whom we have previously performed work and asked to again facilitate a search for them, would that be viewed as "procured through WSSDA efforts or WSSDA referral?" Also, numerous districts contact us each year to assist them with searches for principals and central office administrators. Would those searches be covered by the contract language?

ANSWER:

Question 1: Possibly. If a contractor is contacted directly by a Washington school district and asked to facilitate a superintendent search, that search would not be viewed as "procured through WSSDA efforts or WSSDA referral." However, if the direct contact by the school district is preceded by district-specific WSSDA efforts in this regard or WSSDA referral, Contractor would owe WSSDA the contracted commission.

Question 2: No. Searches for principals and central office administrators would not be covered by the contract language.