

**WASHINGTON STATE SCHOOL DIRECTORS' ASSOCIATION
OLYMPIA, WASHINGTON**

**REQUEST FOR QUALIFICATIONS AND QUOTATIONS
RFQQ 2019-022**

UPDATE

Issued November 8, 2018

BACKGROUND:

This RFQQ was issued on October 5, 2018, and submissions were to be due November 8, 2018. It was posted to WSSDA's contracting opportunities Web page and disseminated via the State of Washington Electronic Business Solutions (WEBS) system to potential vendors. In addition, notice of the RFQ opportunity was communicated during the first two weeks of October in the Seattle Daily Journal of Commerce.

THIS PACKAGE INCLUDES UPDATES REGARDING:

- A.** Section 2.2 of the RFQQ - Estimated Schedule of Procurement Activities
- B.** Section 2.3 of the RFQQ – Submission of Proposals

Please note: WSSDA will assign a single policy consultant (or firm) to perform specific policy work; awardees do not work collectively on assignments.

A. Estimated Schedule of Procurement Activities

Based on request for additional time to respond, WSSDA is extending the time for submitting materials. The purpose of this procurement is to recruit individuals / firms to work for or on behalf of WSSDA as K-12 education policy consultants. WSSDA hopes this procurement will result in the award of several contracts for policy consulting, with each awardee added to roster of possible policy consultants

Issue Request for Qualifications and Quotations	10/5/2018
Preproposal Conference (if applicable)	N/A
Question & answer period	From 10/5/2018 To 10/15/2018
Issue addendum to RFQQ (if applicable)	11/8/2018
Proposals due	11/30/2018
Evaluate proposals	From 12/3/2018 To 12/10/2018
Conduct oral interviews with finalists, if necessary and/or required	From: 12/12/2018 To: 12/14/2018
Announce "Apparent Successful Contractor(s)" and send notification via fax or e-mail to unsuccessful proposers	12/18/2018
Hold debriefing conferences (if requested)	12/19/18 – 12/28/18
Negotiate contract	From 12/19/2018 To 12/28/2018
Begin contract work	1/1/2019

B. Submission of Proposals

Proposals may be submitted electronically or in hard copy.