

**WASHINGTON STATE SCHOOL DIRECTORS' ASSOCIATION  
WSSDA CONFERENCE MANAGEMENT  
REQUEST FOR PROPOSAL**

The **Washington State School Directors' Association** extends an invitation to qualified individuals and/or firms to submit a response to our Request for Proposal (RFP 2024-010) to provide overall event management of future WSSDA Annual Conferences.

**RFP DUE:** Proposals will be received electronically via email at [j.collette@wssda.org](mailto:j.collette@wssda.org) up to 12:00 P.M. (PDT), March 21, 2024. Proposals received after the date and hour stated above will not receive consideration.

**RFP CONTACT:** For questions on the RFP please contact Josh Collette at (360) 252-3012 or [j.collette@wssda.org](mailto:j.collette@wssda.org).

**DOCUMENTS:** Proposal documents will be available February 15, 2024. These may be obtained from <https://wssda.org/about-us/careers-and-contracts/>.

**BY ORDER OF:** Tim Garchow, Executive Director

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